
OPERATIONS MANAGEMENT

How efficient are your processes? Are you confident your practice is in compliance with all the health care regulations? What does the future hold for your practice? UICMS Practice Management Consulting Services can help answer these questions and many others. The health care industry creates challenges at every turn but also generates opportunities. UICMS can help you capitalize on these opportunities by providing:



- ◆ Operational Process reviews
- ◆ Implementation of new services and systems
- ◆ Compliance - HIPAA, OSHA, CLIA, Medicare, Safety
- ◆ Staff recruiting and training
- ◆ Strategic planning
- ◆ Developing policy and procedure manuals and job descriptions
- ◆ Marketing
- ◆ Laboratory technical consultations

FINANCIAL MANAGEMENT

Are you facing rising costs and lower reimbursement? Do all the coding and billing rules have you confused? How does your practice compare with others of its kind? Financial issues can put a lot of pressure on a medical practice. UICMS Practice Management Consulting Services can help combat these issues through:

- ◆ Review of accounting and billing systems
- ◆ Budgeting
- ◆ Report development
- ◆ Benchmarking/MGMA survey compilation
- ◆ Reimbursement analysis
- ◆ Coding/Billing training and auditing
- ◆ Vendor analysis/Request for proposals



Our Prescription for Success

We consider ourselves a partner in our client's success. We believe our expertise and low-key approach to consulting will provide the best service to our clients. Our first step in the consulting process is to gain a general understanding of the needs and objectives of the medical practice. Once we agree on the scope of the project and expected deliverables, we will prepare a formal engagement proposal and communicate it to the key stakeholders. We will begin the engagement by soliciting the necessary data, interviewing the relative physicians, administrators and staff and evaluate the current operations. During this time, we will hold regular meetings with the project team members and key stakeholders, communicating our progress and key milestones achieved. We will then analyze the data and prepare a formal written report. We do not stop there though. We will employ processes to transition the knowledge we have gained to our client's staff and assist with implementation if desired.

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Affordable Fee Structure

As an extension of the University of Iowa Health Care, our goal is to reach out to medical practices in Iowa and the neighboring communities. In order to achieve this, our services need to be affordable to the smaller practice. Our fee structure will consist of either hourly rates or project bidding, depending on what best meets our clients needs. Business expenses such as travel and supplies will be billed separately. Flexible payment options are available.

Reaching Out To Your Community

UI Community Medical Services (UICMS) – Practice Management Consulting Services provides a full spectrum of practice management consulting services to help physicians and hospitals meet today’s operational challenges of managing a successful medical practice.

Through “real-world” experience and education, our consultants have developed a strong body of knowledge in medical practice management. We can provide you and your practice with whatever level of operational and financial support or consultation that you find appropriate. To learn more how we can be of assistance to you, contact us at the telephone numbers provided in this brochure, visit our website at www.uicms.com or email us at uicms@uicms.com.

We look forward to serving you in the future.

Terry J. Protextor, MA
Senior Management Consultant
UICMS Practice Management Consulting Services

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UICMS Practice Management Consulting Services



Reaching
Out To Your
Community

We can be valued only as we make ourselves valuable.
- Ralph Waldo Emerson

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